

11 July 1960

MEMORANDUM FOR: Comptroller

SUBJECT : Source Material for Speeches on Office of the DD/S

REFERENCE : Memorandum to Comptroller from Deputy Director (Support),
dated 24 June 1960

1. In line with request outlined in referenced memorandum, this Office has carefully reviewed points which the DD/S or A/DD/S might use in their speeches relative to the Division's activities and responsibilities. These points are outlined below:

25X1A1c



b. Authorized Certifying Officers

Authorized Certifying Officers are appointed by the Comptroller and are authorized to examine and certify approved claims and accountings against the basic authority for the activity. Upon the acceptance of the claim or accounting by the Authorized Certifying Officer, the transaction is usually closed for any future review. Authorized Certifying Officers can prove to be invaluable to the Operation Officials by seeking their advice and suggestions in the manner financial transactions should be documented prior to the actual use of official funds.



25X1A9a